



**Author/Lead Officer of Report:**  
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**Report of:** *Executive Director, Resources*

**Report to:** *Cabinet*

**Date of Decision:** *23 September 2020*

**Subject:** *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

**Purpose of Report:**

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

**Recommendations:**

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

**Background Papers: None**

*(Insert details of any background papers used in the compilation of the report.)*

## 1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<b><u>People Portfolio</u></b>		
Anita Barnsley	Senior Teaching Assistant Level 3, Pipworth Community Primary School	24
Philip Horton	Business Contingency and Continuity Officer	47
Val Huzzard	Lead Professional, Inclusion and Learning	35
Sharman Keverne	Children's Senior Social Worker	39
Victoria McDougall	Teacher, Hunters Bar Junior School	20
Shahzana Saeed	Children's Senior Social Worker	34
Dawn Walton	Director of Commissioning, Inclusion and Learning	35
Shirley Ward	Cleaner, Halfway Junior School	24
Cathy Wigg	Co-ordinator, Early Years Inclusion Team	23
<b><u>Place Portfolio</u></b>		
Keith Hoare	Gardener	50
<b><u>Resources Portfolio</u></b>		
Valerie Pruzinsky	Human Resources Administrator	22

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